

**Building Department**  
**Plan Review Submittal Form**

**Project Name:** \_\_\_\_\_

**Project Address:** \_\_\_\_\_

**Person Submitting Plans:**

Name: \_\_\_\_\_ Title: \_\_\_\_\_

Phone: \_\_\_\_\_ Email: \_\_\_\_\_

**Return Comments To:**

☐ Same as above

Name: \_\_\_\_\_ Title: \_\_\_\_\_

Phone: \_\_\_\_\_ Email: \_\_\_\_\_

**CITY USE ONLY**

Plans Received By: \_\_\_\_\_ Date Received: \_\_\_\_\_

Comments: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_